

2026 Robert A. Winn Excellence in Clinical Trials: Career Development Award (Winn CDA)

Application Handbook

Application Deadline: May 4, 2026 (11:59 PM ET)

Please visit https://winnawards.org/ for more information



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About

The Robert A. Winn Career Development Award (Winn CDA) is a two-year program that equips early-career physician-researchers with the knowledge, resources, and mentorship needed to design and conduct community-oriented clinical trials. As the only program of its kind, the Winn CDA provides rigorous training in both clinical trial design and implementation as well as the science of community engagement.

The Robert A. Winn Excellence in Clinical Trials: Career Development Award (Winn CDA) is part of a broader initiative, the Robert A. Winn Excellence in Clinical Trials Award Program (Winn Awards), which seeks to improve patient participation in clinical studies so that treatments developed are tested, safe, and effective for all who will use them, and that people in hard-to-reach communities have better access to the latest advances in medicine.

Please visit our website for more: https://winnawards.org/

Award

\$240k over 2 years (\$120K/year for 2 years) to help support at least 40% of the scholar's time (Note: Awards will be given to organizations, not to individuals). The award is to support the career development of the scholar; it does NOT fund the project in the application.

Project

Applicants must apply with a clinical trial as defined by the NIH. The purpose of the project for this application submission is to provide the applicant with a real-world opportunity to apply the skills that they learn throughout this program. This project can be the applicant's own clinical trial OR their mentor's clinical trial (it is not expected that you have your own trial). The trial should be approved and open for enrollment by the time the program starts. Preference will be given to applicants applying with a clinical intervention for a therapeutic or drug treatment. Winn CDA does not fund the project.

PLEASE NOTE: During the program, scholars will work on an independent Capstone Project, which is separate from the project in this application, but it can be related. More guidance will be provided upon acceptance into the program.

Clinical Research Focus Areas

The applicant's research and project focus area must be on one of the following therapeutic areas: Cancer, Cardiovascular Diseases or Cardiometabolic Disorders, and Neuropsychiatric Disorders as defined by the <u>American Neuropsychiatric Association</u>.



Mentoring

Each scholar must be mentored by an experienced clinical investigator. They may also be participating in their mentor's active trial. Mentors are expected to meet with the scholar at least 2x a month regarding the conduct of clinical trials and their career development. Scholars can have multiple mentors, but only one can be designated as the primary institutional mentor.

Training

The goal of the Winn CDA is to develop a new generation of clinical trialists. The Community-Oriented Clinical Trialist (COCT) curriculum is designed to develop and train a new generation of first-rate clinical trialists with the additional knowledge, skills, and competencies to effectively engage with communities to foster active community participation in clinical research.

The COCT training will launch with a 4 ½-day intensive educational workshop on clinical trial research methods. Winn CDA has partnered with the American Association of Cancer Research (AACR) to develop and deliver the Winn-AACR Design and Implementation of Clinical Trials (DICT) Workshop. This is a 4 ½-day training, which will introduce Scholars to foundational knowledge in state-of-the-art clinical trial design, development, implementation, and community engagement. Over the course of the 2-yr program, Scholars will participate in a fully elaborated COCT curriculum, featuring weekly or biweekly lectures by distinguished faculty, which will build and expand upon concepts presented during the Winn-AACR DICT Workshop, providing a comprehensive approach to presenting community outreach and engagement methods, skills, and strategies.

Please note:

<u>This Workshop is a required element of the Winn CDA Program. 2026 Winn-AACR DICT Workshop (November 16-20, 2026)</u>

Please click <u>here</u> for more information about the 2025 Winn-AACR Design and Implementation of Clinical Trials Workshop, an essential program element to the Winn CDA.

Robert A. Winn Clinical Investigator Pathway Program (Winn CIPP) Mentoring

Each scholar will serve as a mentor to a Winn CIPP medical student during the first summer of their program. As part of the Winn CIPP, medical students participate in a 6-week summer immersion program working in community-based clinical research organizations to learn the basics of clinical trials and community outreach, education, and engagement efforts.



Annual Convening

An annual in-person event in the Fall 2027 and 2028 will bring key stakeholder groups together to inspire, educate, amplify and celebrate. Scholars will present their investigator-initiated clinical trial protocols (capstone project) at the annual convening in their second program year.

Other Information to Note

Applicants are encouraged to start the application process as early as possible, and are expected to notify their grants team or office of sponsored research of their application to Winn CDA within an appropriate time frame (often grants teams/offices of sponsored research need to be notified of your intention to apply at least 6 weeks before the application deadline). Please refer to your institution's requirements and SOPs for submitting funding opportunity applications. All applicants will be expected to receive approval to apply from their grants team.

<u>Information to Share with the Applicant's Grants Team or Office of Sponsored</u> Research

Winn CDA is funded by Bristol Myers Squibb Foundation (BMSF), Gilead Sciences, Amgen, and Genentech. VCU Massey Comprehensive Cancer Center is the lead implementation partner - via the Medical College of Virginia Foundation (MCVF).

The Winn CDA funds for scholars are disbursed by MCVF to the scholar's institution. The scholar's award will be sponsored by one of the funding partners - sponsor designation will be assigned at the time of awarding. Sponsors are not involved in any of the application review or selection process. The award is meant to support the scholar's career development and protected time to participate in the Winn CDA program and curriculum. The award does not fund the research project included in the application.

Below is MCVF's information if needed by your grants team/office of sponsored research:

- Medical College of Virginia Foundation
- 1021 E. Cary St. Suite 1100
- Richmond, VA 23219
- FIN: 54-6053660

<u>Click here</u> for more information from MCVF to share with the applicant's grants team/office of sponsored research if needed.



Eligibility Criteria

- Clinical Trial Interest
 - Candidates must have a demonstrated commitment to improving patient participation in clinical trials
- Professional Degree
 - Eligible candidates must be a physician (MD, DO, or international equivalent) AND have an active US medical license.
- Citizenship or Immigration Status
 - Eligible candidates will be US Citizens or Lawful Permanent Residents (LPRs) as defined by the US Department of Homeland Security.
- Research Focus
 - Must focus on one of the following clinical research areas: cancer, cardiovascular and cardiometabolic diseases, or neuropsychiatry
- Career Phase
 - Must currently be in the first to eighth year of a full-time clinical faculty appointment.

The Winn CDA Selection Committee reserves the right to evaluate and determine applicants' eligibility based on the information and justifications included in the application materials. Applicants who are uncertain about their eligibility are encouraged to contact winneda@vcu.edu for clarification and provide their CV for evaluation.



Review of Applications

The applications are reviewed by the Winn CDA Selection Committee using a multi-stage review process. Each application is assigned to at least two committee members who are leaders in their areas of expertise for independent and confidential review.

Key Dates

Online Applications Open: January 5, 2026

Application Deadline Due: May 4, 2026 (11:59 PM ET)

Selection Process: May 5-July 31, 2026

Award Notifications: August 3, 2026

Award Term: October 21, 2026 – January 15, 2029

2026 Winn-AACR DICT Workshop: November 16-20, 2026, Atlanta, GA

Application Changes

The applicant must notify Winn CDA immediately via email (to winncda@vcu.edu) if any of the following conditions apply, from application submission through award notification:

- Withdrawal of Application: Inform the Winn CDA Grants and Awards team of the reason(s) for withdrawing the application. The email should include the applicant's name, the title of the proposal, and the reason for withdrawing the application.
- Change of Institution or Position: The applicant has a career plan change, leaves their current position in the institution, or is unable to meet the eligibility requirements for the program.
- Change in Eligibility Status: If the applicant is selected as a Scholar, Winn CDA has the right in its sole discretion to withdraw the award.
- Mentor Change of Institution: The applicant's mentor leaves their current position or institution.
- Change in Proposal (Scope, Timeline, Budget, etc.): The applicant has significant changes in the submitted proposal affecting aims, research strategy, timeline, and/or budget. If Winn CDA is notified of the change in proposal after the applicant is notified of an award, Winn CDA has the right in its sole discretion to withdraw the award.



Award Notification

Applicants can expect to be notified in August 2026 via email. All communication regarding applications, including award notifications, will be sent to the preferred email address on file. If you have questions, please email winneda@vcu.edu.

Application Information Use and Sharing

Winn CDA may use and process the information submitted through this application form for several purposes, including but not limited to: 1) evaluating the application, 2) communicating with you regarding your application and other opportunities that may be of interest to you, 3) publishing information regarding Winn CDA's grants and awards program, including through third party databases, and 4) for other legitimate purposes in keeping with Winn CDA's Privacy Policy and charitable mission. Information submitted through this application form will be kept on secure servers accessible only to third parties authorized by Winn CDA to perform functions on Winn CDA's behalf.

In addition, by submitting an application to Winn CDA, the applicant grants Winn CDA the right to use all application information submitted, outside of the research proposal, for any purpose. Winn CDA is permitted to share research proposals with reviewers, and potential supporters, and Winn CDA will require all to maintain the confidentiality of such proposals.

Application Procedures

All applications must be submitted in accordance with the requirements and instructions of this application. All application materials must be in English and must be submitted online through the Winn CDA application portal at https://winnawards.smapply.io/prog/winncda/. No paper applications sent by mail, or fax will be accepted.

Applicants are encouraged to start their application early due to the complexity of the online application process. **The full application must be submitted by 11:59 PM ET on May 4, 2026**. No late applications will be accepted.



Helpful Tips for Using the Application Portal are included in Appendix A.

Application Submission Checklist

Full application attached. Detailed instructions are noted in the application.

Listed below are the required application tasks to submit:

- Applicant Information (required)
- Training, Employment and Interest (required)
- Funding and Research Commitments (required)
- Additional Questions (required)
- Project Information (required)
- Project Research Strategy (required)
- Institutional Mentor Contact Information (required)
- Institutional Mentor Invitation Request (required)
- Institutional Letter of Support from Department or Division Chair (required)
- Budget (required)
- Personal Statements (required)
- Applicant's Biosketch (required)
- Supporting Documentation (optional)
- Attestation of Institutional Notice and Approval (required) MUST COMPLETE ALL OTHER REQUIRED APPLICATION TASKS BEFORE COMPLETING THIS TASK

Appendix A. Helpful Tips for Using the Application Portal

Navigating the Application

- Click "Save and Continue Editing" at the bottom of the page as you go through the application or "Next" to continue to the next section.
- When finished with a particular task (e.g., Project Information), click "Mark as Complete" at the bottom of the page to validate task completion.
- If you need to edit a task after it has been Marked as Complete, click the ellipsis (...) on the top right corner of the task as shown below. Select "Edit" to reopen the form.
 - o IMPORTANT! Do NOT click "Reset" as this will delete previously entered data!

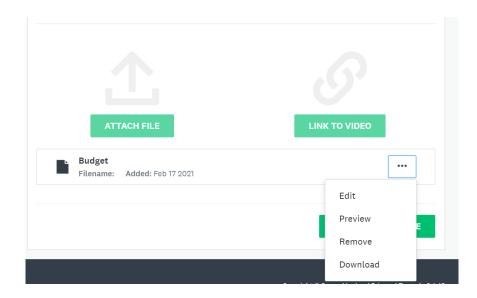


Receiving Notifications

Add <u>noreply@mail.smapply.net</u> and <u>winncda@vcu.edu</u> to your safe senders list to ensure you receive timely notifications associated with recommender task submissions, application submissions, etc. If you are not receiving notifications, check your junk/spam folders first, then contact <u>winncda@vcu.edu</u> for additional assistance.

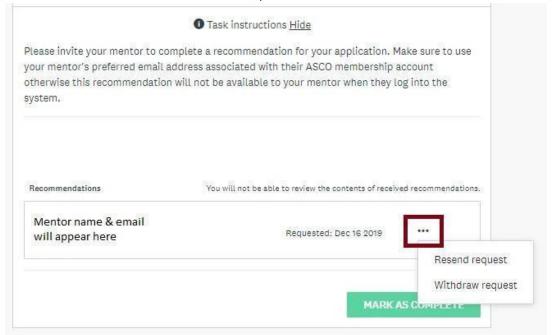
Uploading a Document

- Documents should not be password protected.
- Documents must follow the file naming convention and requirements for page limits, margins, and fonts (see individual application sections for details). If any document you uploaded does not meet the specific criteria, Winn CDA will return your application.
- To upload a document, click "Attach File" and select the file to be uploaded.
- To edit a file name, click the ellipsis (...) next to the file name as shown below. Select "Edit" and enter the new file name based on the file naming convention.
- To remove or replace an uploaded document, click the ellipsis (...) next to the file name as shown below. Select "Remove" then click "Attach File".



Inviting a Mentor

- As part of your application process, you will need to "Request a Recommendation" from third parties
 such as a Mentor and Institution Approver. Click on the task and fill in the details of the Mentor including
 the First Name, Last Name, Email, and a brief message (optional) to send the Mentor. Once the
 information is submitted, an automated email will be sent to the Mentor letting them know that they've
 been asked to provide a recommendation. When the recommendation is submitted, you will be instantly
 notified.
- If the Mentor didn't receive an email invite, confirm that you sent the invite to the correct email address and there are no spelling errors, ask the Mentor to check their junk/spam folder, or resend the Invitation.
- To resend or withdraw the request, click the ellipsis (...) near the Recommender's name and email and select the appropriate option from the drop-down list as shown below.
- If the Mentor still has not received the email, please contact winncda@vcu.edu.



Application:

| Robert A. Winn Career Development Award (Winn CDA) |
|---|
| Summary |
| ID: 000000893 |
| Applicant Information |
| Incomplete |
| Form for "Applicant Information" |
| |
| This page will collect demographic information of the applicant. Collection of this demographic data will not |
| used to determine eligibility nor will it factor in the selection/award process. |
| First Name |
| (No response) |
| |
| Middle Name |
| (No response) |
| |
| Last Name |
| (No response) |
| |
| Primary Email Address (all future communications about the application will be sent to this address) |
| (No response) |
| |
| |

Alternate Email Address (No response) Phone Number (please use XXX-XXXX format) (No response) **Mailing Address** (No response) City (No response) **State** (No response) **Zip Code** (No response) I identify my gender as: (No response)

| Pronouns |
|---|
| *Mark all that apply |
| No Responses Selected |
| I identify my race/ethnicity as (please select all that apply): |
| No Responses Selected |
| Citizenship/Immigration Status |
| (No response) |
| |
| Age Range |
| (No response) |
| Training, Employment, Interest |
| Incomplete |
| Form for "Training, Employment, Interest" |
| What is your medical degree? |
| (No response) |
| |
| |
| |
| |

Medical License and Board Certification

| Please | list | all | active | license | s an | d | board | certifications | ò, | including | bu | ıt not | limited | d to: | |
|--------|------|-----|--------|---------|------|---|-------|----------------|----|-----------|----|--------|---------|-------|--|
| | | | | | | | | | | | | | | | |

- State Medical Boards
- United States Medical Licensing Examination (USMLE)
- American Board of Medical Specialties
- American Osteopathic Association's Bureau of Osteopathic Specialists

| (No response) |
|--|
| |
| Date you started your first full-time faculty appointment. |
| If you do not have the exact date, please list year: |
| As a reminder, applicants must currently be in the first to eighth year of a full-time faculty appointment in a clinical department. |
| (No response) |
| |
| Please list your specialty: |
| (No response) |
| |
| Please list your specialty sub-type (i.e. Surgical vs. medical vs. radiation oncology vs. pediatric): |
| (No response) |
| |
| |

| This could be different from the project that you are applying with. |
|---|
| (No response) |
| |
| What is your current job title? |
| (No response) |
| |
| What is the name of your current employer? |
| (No response) |
| |
| Date started: |
| (No response) |
| |
| What is the city of your employer? |
| (No response) |
| |
| What state is your employer in? |
| (No response) |
| |
| Do you expect to transfer institutions at the time of awarding and contracting (August/September 2026)? |
| (No response) |
| |

What is your professional clinical research interest?

What is your practice environment (i.e. Urban vs. suburban vs. rural)?

(No response)

Funding and Research Commitments

Incomplete

Form for "Funding and Research Commitments"

Current Sources of Salary Support and/or Other Funding

Using the template provided <u>here</u>, please list all current sources of funding including: Name of funder, Amount, Funding period, Percentage of time spent, Renewable, and Brief summary/description.

Current Funding/Career Development

If you currently have a career development/training award (K award or equivalent) that provides more than 50% protected time, please justify how you plan to fulfill all program requirements and be a fully engaged participant in the program?

If not applicable, please type in N/A

(No response)

Current Research Commitments

If you have research commitments that provide more than 50% protected time, please justify how you plan to fulfill all program requirements and be a fully engaged participant in the program?

If not applicable, please type in N/A

(No response)

Additional Questions

Incomplete

Form for "Additional Questions"

Have you applied for Winn CDA in previous year(s)? If so list the year(s).

(No response)

If you have applied previously, please explain how you will improve upon your application this year.

If not applicable, please type in N/A

(No response)

How Did You Hear About Us?

Please tell us how you heard about this program. Please include name(s) of referring individual or organization, if

(No response)

applicable.

Project Information

Incomplete

During the Winn CDA you are required to participate in an active clinical trial. In most cases, the project will be that of your mentor; in some cases it may be your own project. This section solicits the information about the clinical trial you will be working on.

Form for "Project Information"

The purpose of the project for this application submission is to provide the applicant with a real-world opportunity to apply the skills that they have learned from this program. This project can be the applicant's own clinical trial OR their mentor's clinical trial (it is not expected that you have your own trial). The trial should be approved and open for enrollment by the time the program starts. Winn CDA does not fund the project.

PLEASE NOTE: During the program, scholars will work on an independent Capstone Project, which is separate from the project in this application, but it can be related. More guidance will be provided upon acceptance into the program.

| The project for application submission must fall into one of our therapeutic areas. Please select one. |
|--|
| (No response) |
| |
| Project Disease Focus: What specific disease or condition will this project address? |
| (No response) |
| |
| Type of Research Study: Select one. |
| (No response) |
| |
| Is this a drug or therapeutic trial? |
| (No response) |
| |
| Who is the Principal Investigator of this trial? |
| (No response) |
| |
| Will the project serve or recruit from rural communities? |
| (No response) |
| |
| Research Project Title (75 words maximum): Provide a descriptive title of the research project. |
| (No response) |
| |

| Research Project Description/Abstract (650 words maximum): Provide a brief abstract of the research project. |
|--|
| (No response) |
| |
| Lay Abstract (500 words maximum): Provide a layperson summary of the project. Describe the work in a way that it would be understood by people who do not have scientific or medical backgrounds. Be clear and avoid technical and scientific terms when possible. It should not include confidential information. If selected to receive an award, the Winn CDA may use the contents of this summary on its website and/or other public facing materials. |
| (No response) |
| Assurances |
| Please Provide the status of human subjects for the project. |
| The project is expected to be approved and open for recruitment by the time the Winn CDA program begins. |
| (No response) |
| |
| If the clinical trial uses a drug or therapy, please include the name of the drug(s)/therapy(ies) and the manufacturer(s), if applicable. |

Project Research Strategy

Incomplete

(No response)

Form for "Project Research Strategy"

| This section will address how your role in this project will advance your development as a community- |
|---|
| oriented clinical trialist. Please expand on your contributions to the project, strategies for accrual and |
| retention of participants, and improvement of representation in clinical trials. Responses to these questions |
| should be in reference to the project with which you are applying. |

Each response is limited to 300 words

Please share how your role in this project will serve as a learning tool in becoming an independent community-oriented clinical trialist.

(No response)

Describe your role versus your mentor's role in the proposed research study, including how you will contribute to the project benchmarks and/or milestones.

(No response)

Please describe the proposed strategies and benchmarks for successful enrollment and retention of patients in order to maximize the generalizability of the results.

(No response)

Institutional Mentor Contact Information

Incomplete

Form for Institutional Mentor Information"

Please enter the contact information for your institutional mentor.

Institutional Mentor First Name

(No response)

Institutional Mentor Last Name (No response) Institutional Mentor Email Address (this will be the primary way we contact your mentor.) (No response) Institutional Mentor Phone Number Please use XXX-XXXX format. (No response) Institutional Mentor Title (No response) **Institutional Mentor Institution** (No response)

Institutional Mentor Invitation Request

Incomplete

All Winn CDA awardees must designate at least one primary mentor for clinical trial research and career development mentoring. Institutional Mentors must hold an MD, DO, or international equivalent. Mentors from an academic institution must hold a position as an associate or full professor. If you appoint a mentoring team, you must designate a *primary mentor. It is strongly encouraged that the primary mentor be from your sponsoring institution. In most cases, applicants will participate in the active clinical trial of the primary mentor (applicants are not expected to have their own). You can include documentation of additional mentors in the Supporting Documentation Task. *Please note the mentor stipend will only go to the applicant's <u>primary mentor</u>.

For more information please use 2025's <u>Institutional Mentor Orientation slides</u> as a reference.

To request a recommendation from your mentor:

- Click "Request a Recommendation".
- Enter the First name, Last name, Email address, and a brief message (optional) to the mentor.
- · Click "Send Request".

- Please note, the Recommendation Request link will expire in 14 days. You will need to resend the request.
- The primary mentor will receive an email with an invite to complete the recommendation by submitting:
 - Primary Mentor Biosketch (<u>Template</u> and <u>Example</u>)
 - Primary Mentor Letter of Support
 - Primary Mentorship Plan (<u>Template</u>)
- If your mentor does not receive the email, please have your mentor check their spam box. If they continue to have issues, you may want to try to send it to an alternative email or their personal email address.
- When they click "Start" they will be asked if they wish to Accept or Decline the recommendation request from the applicant. Upon accepting, the mentor will be able to complete and submit the recommendation within the site.
 - ***Applicants will receive a notification when the recommender accepts this invitation.
- Note: This task will appear with a 'half full circle', which means that the request was successfully sent to the mentor. It <u>does not mean</u> the mentor uploaded their required documents.

*** Applicants will receive a notification when your mentor completes their task. Once your mentor has completed their task, please come back to the Mentor Invitation Request task and Mark it Complete. Once that and all other prior tasks are Marked Complete, the Institution Approval Task will become available to you for completion.

To re-send or withdraw the request, click the ellipsis (...) near the mentor's name and email and select the appropriate option from the drop-down list.

IMPORTANT: The mentor must complete their task and click "Submit" prior to the application deadline. The applicant <u>will not</u> be able to submit the application until these tasks are submitted. Once the mentor has submitted their documents, return to this task and click "Mark as Complete".

Recommenders

Institutional Letter of Support from Department or Division Chair

Incomplete

A letter from the Department or Division Chair or the individual who can guarantee the applicant's protected time from the applicant's sponsoring institution where the applicant is employed must be provided. This letter must include a statement of the institutional support that will ensure the applicant will be afforded the 40% protected time to support their career development and to participate fully in this career development opportunity. This 40% protected time should not be solely attributed to the conduct of the research project - as this award is not funding the research directly. This letter must be signed, on official letterhead and in PDF format.

If the letter is not signed and not printed on official letterhead, the application will be rejected and returned.

Note: If the mentor is the Department Chair, the Institutional Letter of Support must come from the Dean.

Click "Attach File" and select the file to be uploaded in the application.

If possible, use this file naming convention – [last name first name Institutional LOS] (i.e. Smith John Institutional LOS).

After completing this form, click "Mark as Complete".

Budget

Incomplete

Please find the Budget Template here. Please note, the budget will need to be in PDF format to upload.

The award funds are primarily to protect a minimum of 40% of your time for required program components.

Some required program components include, but are not limited to the following:

- clinical trial activities
- virtual orientation
- the 4.5-day intensive Winn-AACR Design & Implementation of Clinical Trials Workshop (November 16-20, 2026 in Atlanta, GA) **not to be included in program budget; travel will be covered by the AACR
- the two-year Community-Oriented Clinical Trialist Training, including weekly (year 1) and bi-weekly (year 2) Winn CDA Scholars Forums
- career development planning
- · Winn CIPP student summer mentoring
- Two 2.5 day Annual Convenings **not to be included in program budget; travel will be covered by the host in November at the end of program years 1 and 2 (Dates and locations TBD)

Budget Guidelines:

- •<u>Total Award</u>: The total award amount is payable on or about November 1st in annual increments of \$120,000 over two years. The total budget requested per year must not exceed \$120,000. The total budget requested must be no more than \$240,000 for the 2 years.
- •<u>Salary support:</u> Institutions may allocate up to the full \$120,000/yr towards salary. Fringe benefits may be included. The 40% protected time does not necessarily have to correlate directly with 40% of the Scholar's salary.
- •<u>Indirect costs:</u> Up to \$12,000 of the award, per year, may be applied to overhead or facilities and administrative cost of the applicant's institution in administering the research project.
- •<u>Discretionary funds:</u> Remaining funds should be specifically allotted to essential personnel related to conducting a study such as a portion of a research assistant, coordinator, manager, or patient navigator salary.
- •Allowance of up to \$10,000 that could be used to support a limited number of specific project-related costs. For example: 1) costs related to patient recruitment/retention (e.g., compensation/incentives to participate, expenses for travel related to study participation); 2) costs for biostatistics support/consultation.
- •Funds can be allocated to scholar career development activities. For example: 1) conference attendance/travel; 2) publication costs; training fees
- **Attendance at all program Workshops and the Winn CDA Annual Convenings is required; these costs will be covered by the program and should not be reflected in the budget document.

Budget Timeline:

The Award Term is for a full 27 months from October 21, 2026 – January 15, 2029. The budget can be for the 24 month period to align with your finance and operational requirements at your institution. Or your budget can be paced to match the full award term of 27 months. If you opt for the 24 month period budget timeline, then you will still have the remaining 3 months to expend any unused funds without requesting a formal No Cost Extension and to complete any remaining program deliverables.

***During the award period, at least \$80,000 of the year 1 budget must be expended by the end of each reporting year as a condition of approval for new funds. If at least \$80,000 of the year 1 budget is not expended, you will need to include a justification as to why there was significant underspending.

If possible, use this file naming convention – [last name first name Budget] (i.e. Smith John Budget).

After completing this form, click "Mark as Complete".

Personal Statements

Incomplete

Enter answers to the following questions. You may cut and paste from a Word document. **Each response is limited to 500 words.**

<u>Your commitment to improving participation in clinical trials</u>. Describe your commitment to improving participation in clinical trials and any relevant experience. If no prior experience, please share how you will continue to foster the connections and engagements with the communities that you serve.

Your career plan. Provide a brief description of your career plan.

<u>Impact of award on your career.</u> Based on your current role/position, please explain how this career development award will support your goal of becoming an independent, community-oriented clinical trialist.

Your role. Describe briefly your role versus your mentor's role in the proposed research study.

After completing this form, click "Mark as Complete".

Form for "Personal Statements"

Enter answers to the following questions. You may cut and paste from a Word document. **Each response is limited** to 500 words.

Your commitment to improving participation in clinical trials

Describe your commitment to improving participation in clinical trials and any relevant experience. If no prior experience, please share how you will continue to foster the connections and engagements with the communities that you serve.

(No response)

Your career plan

Provide a brief description of your career plan.

(No response)

Impact of award on your career

Based on your current role/position, please explain how this career development award will support your goal of becoming an independent, community-oriented clinical trialist.

(No response)

Applicant's Biosketch

Incomplete

Applicants should use the NIH Biosketch template provided.

The Biosketch must not exceed five (5) pages. Be sure to include your publications in your Biosketch. To complete the Biosketch, please refer to these instructions.

Click here for the Biosketch template. Click here for the Biosketch example.

Click "Attach File" and select the file to be uploaded in the application. The file must be in PDF format to upload.

If possible, use this file naming convention - [last name first name Biosketch] (i.e. Smith John Biosketch).

After completing this form, click "Mark as Complete".

Supporting Documentation (optional)

Incomplete

** If you do not have any supporting documents to upload, you do not need to complete this task.

This section may be used to upload any necessary additional information required to properly review the application (e.g., documentation from secondary mentors, etc.). Due to the limited time given to the reviewers, upload of any documents that are not critical to the review of the proposal or any additional publications is not allowable.

Click "Attach File" and select the file to be uploaded in the application. Repeat this step to upload multiple files. Please note, <u>files must be in PDF format to upload.</u>

If possible, use this file naming convention for each document: [last name first name Supporting Document 1] (i.e. Smith John Supporting Document 2, etc.).

After completing this form, click "Mark as Complete".

Attestation of Institutional Notice and Approval

Incomplete

You will not be able to navigate to this page until all required sections have been "Marked as complete".

Applicants are expected to notify their grants team or office of sponsored research of their application to Winn CDA within an appropriate time frame.

This task is an attestation that you have notified your grants team or office of sponsored research that you are applying to Winn CDA, and that they have given you approval to submit your application. You may download your application and provide it to your grants team if needed.

Form for "Institutional Notice and Approval"

Applicants are expected to notify their grants team or office of sponsored research of their application to Winn CDA within an appropriate time frame.

We encourage you to download your application that you can share with your offices of sponsored research if needed for approval.

As a reminder, Winn CDA does not fund a specific project; the award is meant to support the career development of the applicant and the protected time to actively participate in the Winn CDA program and curriculum.

Please enter your name below to attest that you have notified your grants team or office of sponsored research that you are applying to Winn CDA, and that they have given you approval to submit your application.

| (No | response) |
|-----|-----------|
|-----|-----------|

Information to share with your grants team or office of sponsored research.

Winn CDA is funded by Bristol Myers Squibb Foundation (BMSF), Gilead Sciences, Amgen, and Genentech. VCU

Massey Comprehensive Cancer Center is the lead implementation partner - via the Medical College of Virginia

Foundation (MCVF).

The Winn CDA funds for scholars are disbursed by MCVF to the scholar's institution. The scholar's award will be

sponsored by one of the funding partners - sponsor designation will be assigned at the time of awarding. Sponsors

are not involved in any of the application review or selection process. The award is meant to support the scholar's

career development and protected time to participate in the Winn CDA program and curriculum. The award does not

fund the project.

Below is MCVF's information if needed by your grants team/office of sponsored research:

Medical College of Virginia Foundation

• 1021 E. Cary St. Suite 1100

· Richmond, VA 23219

• EIN: 54-6053660

<u>Click here</u> for more information from MCVF to share with the applicant's grants team/office of sponsored research if

needed.